

NCD Alliance President

Terms of Reference

Updated January 2023

1. Constitutional mandate of NCD Alliance President

Under the NCD Alliance Constitution, August 2020, Article 12

- 12.1 The President shall serve for only one (1) two (2) year term.
- 12.2 The President shall chair the General Assembly and the meetings of the Board of Directors.
- 12.3 The President shall periodically review existing policies and instigate new ones as necessary.
- 12.4 The President chairs the Nominations Committee, consisting of a) the President, b) one past President, c) one Board Member not running for re-election, and d) a representative from a Founding or Full NCD Alliance member (as described in Article 6.1 and subject to payment by such member of the fees provided under Article 6.3).
- 12.5 The President shall have the power to authorise any persons to represent NCD Alliance with two (2) joint signatures of the President or the Chief Executive Officer.
- 12.6 In between General Assemblies, the President shall propose to the Board of Directors to fill any vacancies occurring in the Board of Directors and in any bodies appointed by him or her or by the Board.
- 12.7 In case of resignation or incapacity of the President, the President-Elect becomes automatically the President. In such case, by way of derogation from Article 12.1, the duration of the term of office of such President shall be of the remaining term provided under Article 13.1 (i.e. two years minus the term during which he/she have served as President-Elect) plus the two year term provided under Article 12.1.

2. Responsibilities

It is expected that the President will

- Endeavour to position NCD Alliance as the leading civil society alliance in the global response to NCD prevention and control.
- Represent NCD Alliance at the highest level in meetings, and in external events where appropriate and in consultation with the CEO.
- Be an ex-officio member of all Board ad hoc committees with voting right.
- Ensure that strategy is developed consistently from one Board to the next and in line with the NCD Alliance vision and mission.
- Provide leadership in strategy and policy development by drafting/commissioning discussion papers for consideration by the Board.
- Assign challenges, tasks and questions to the Board and Board Committees.
- Consult individual Board members on the basis of their skills, interests and availability for the conceptual development of new NCD Alliance positions and initiatives.

- Between meetings, take account of suggestions from Board, Board Committees and the Chief Executive Officer for future Board or Board Committee agenda items.
- Between meetings, take account of suggestions from Board, Board Committees and Chief Executive Officer for initiatives consistent with NCDAs policies and positions.
- Between meetings, seek to progress business by means of out-of-session email and conference call discussions and, when called for, decisions by out-of-session ballots.
- Act decisively in line with existing policy and in consultation with the Chief Executive Officer in the interests of NCDAs when unexpected opportunities or challenges arise between Board meetings and when direct Board involvement is not practical.
- Conduct Board meetings/conference calls in a respectful and inclusive manner with the aim of achieving consensus outcomes (acknowledging that divided opinion can only be resolved by vote according to the rules).
- Be advised and supported by the Chief Executive Officer in all the above.
- Be accessible to and maintain good communications with the Chief Executive Officer who is responsible for the operational management of the organisation.

3. Terms of service

- The President shall only serve for one term of two years, as per the constitution.