Consultancy Announcement
Financing Project Coordinator

Title: Research Project Coordinator – NCD Financing policy
Contract Type: Short-term consultancy contract (50%)
Contract Duration: Six months, with a potential extension to eight months, to be confirmed
Reporting to: Policy & Advocacy Manager – NCD Financing
Start Date: As soon as possible
Location: Remote, but must be available during US Eastern Time
Application Deadline: 8 January 2024

About the NCD Alliance

The NCD Alliance (NCDA) is a registered non-governmental organisation (NGO) based in Geneva, Switzerland, dedicated to supporting a world free from preventable suffering, disability and death caused by noncommunicable diseases (NCDs). Founded in 2009, NCDA brings together a unique network of over 400 members in more than 60 countries into a respected, united and credible global civil society movement. The movement is unified by the cross-cutting nature of common risk factors including unhealthy diets, alcohol, tobacco, air pollution and physical inactivity, and the system solutions for chronic NCDs such as cancer, cardiovascular disease, chronic lung disease, diabetes, mental health and neurological disorders.

NCDA’s activities aim to influence policy, integrating NCDs with other global health priorities, to raise global awareness of NCDs, to broker knowledge and good practice in policies to prevent and treat NCDs, and to support capacity building of NCD civil society organizations and alliances at regional and country levels. Our achievements to date include supporting the adoption of landmark political commitments on NCDs – including from the UN High Level Meetings (HLM) on NCDs in 2011, 2014 and 2018, the global 2025 NCD targets, NCD-related targets in the Sustainable Development Goals and the declaration of the UN HLM on Universal Health Coverage (UHC) in 2019.

Please find more information about NCDA at www.ncdalliance.org
Job description

In the context of realising a new global advocacy campaign in the lead-up to the 2nd Global Financing Dialogue on NCDs (2GFD) in 2024 and the UN High-Level Meeting on NCDs in 2025, this consultancy is an excellent opportunity for candidates interested in working on strategic policy development in global health and development issues related to NCD financing. The successful applicant will collaborate with our Policy, Advocacy, and Accountability team located in Geneva and New York.

The Research Project Coordinator position will work to:

• Execute the day-to-day functions needed to coordinate and deliver a series of knowledge products on NCD financing and resourcing based on planned NCDA research on investment in G20 countries, OECD data flows, and fiscal policies across NCD risk factors.
• Oversee the editorial process of the aforementioned knowledge products, ensuring NCDA's policy priorities are reflected in the revision process, as well as ensuring proper internal processes are followed.
• Conduct a stakeholder mapping under the direction of the Policy & Advocacy Manager for Financing and support the development of an engagement and outreach plan for NCDA's financing across sectors in the lead-up to the 2GFD and relevant G20 processes.
• Liaise with NCDA's Communications Unit to ensure the timely delivery of the final knowledge products in addition to the dissemination and promotion of the various reports' key findings through different communication channels.
• Assist in developing and presenting the evidence base on NCD investment in coordination with the Policy & Advocacy Manager for Financing, NCDA network, and national advocates.
• Work closely with the NCDA Policy and Advocacy Manager for Financing to ensure coherence across NCDA knowledge products and policy lines.

Experience and skills:

• Professional experience in relevant areas of public health and/or health policy and advocacy. Knowledge of health financing/economics desired.
• Prior experience in developing and overseeing policy research projects and/or projects for non-profit organizations.
• Strong organizational skills and ability to successfully manage competing priorities and deadlines.
• Capacity to work independently and collaboratively in an international team environment with solid interpersonal and verbal communication skills.
• Strong judgment, strategic thinker, and initiative taker.
• Strong analytical, writing, and oral communication skills in English.
• Quantitative analysis and statistical skills are desirable.

How to Apply:

Please send your CV and a sample of your written work on a relevant topic via email to Marijke Kremin, NCDA’s Policy & Advocacy Manager – Financing (mkremin@ncdalliance.org) by 8 January 2024.